

Reference Form

202-291-9020

INSTRUCTIONS

Two references are required.

1. An academic reference should be from a teacher, professor, or guidance counselor.
2. A character reference should be from a principal, pastor or employer.

APPLICANTS: Complete Section A; then forward the form to your choice of reference. Incomplete forms will not be accepted.

REFERENCE: Complete Section B and place completed form in a sealed envelope. Please sign your name across the sealed flap.

MAILING ADDRESS: Director of Admissions & Records
 Radians College
 1025 Vermont Avenue, NW
 Suite 200
 Washington, DC 20005

SECTION A----APPLICANT AUTHORIZATION *(To be completed by the applicant)*

I authorize the individual whose name is listed below to complete this reference form to Radians College on my behalf. I understand that this reference will be used for admission purposes only and will not become part of my permanent file. Therefore, I waive the right to examine this recommendation. Note: If you wish to exercise your right to examine this recommendation, please initial here _____.

Signature _____ Social Security Number _____
 _____/_____/_____

Name of Applicant _____

Recommendation sent to (the reference) _____ Date _____

SECTION B----REFERENCE *(To be completed by the reference)*

The student whose name appears above has applied for admission to Radians College. Your careful evaluation of this applicant will be helpful in guiding the Admissions Committee as it considers the applicant. Because the Admissions Committee cannot make a decision until your reference is received, please return this form as soon as possible. Thank you for your time and consideration.

	Poor	—————▶			Excellent	Unknown
Academic aptitude	1	2	3	4	5	?
Integrity	1	2	3	4	5	?
Communication ability	1	2	3	4	5	?
Health	1	2	3	4	5	?
Motivation	1	2	3	4	5	?
Sense of responsibility	1	2	3	4	5	?
Emotional stability	1	2	3	4	5	?
Overall conduct	1	2	3	4	5	?

Check One: I recommend, no reservations. I recommend with reservations. I do not recommend.

Comments _____

How long have you known the applicant? _____ In what capacity? _____

Signature _____ Name (please

print) _____

Position _____ Institution

_____ Address

_____ Phone _____